

To whom it may concern;

It is truly my pleasure to recommend Declan Ruiz for a co-op with your company.

As Declan's mother, it could be easy for me to be biased, but I have observed him in many academic, employment, and social opportunities where he has demonstrated excellence. He is an observer, first – a studier of the game, task, or job. This skill allows him to know his responsibilities first. He is then able to excellently demonstrate his abilities to follow through with the expectation. He has utilized this strategy with his academics, sports and employment opportunities, as well as his chores around the house.

The employers that he has had have always complemented his work ethic, his timeliness, his thoroughness, and his professionalism. He is kind. He works well with others. He is also very dependable.

I believe that the professional skills he is learning in the Project Lead The Way (PLTW) classes for engineering coupled with his enthusiasm for the profession and his previous opportunities for other types of professionalism within various employment opportunities will allow Declan to be the partner you desire the this co-op opportunity. Given his history and his desire to succeed, he will proudly represent your company through his work.

Declan's interpersonal skills make working with him a pleasure. He is polite and can respectfully take constructive criticism in order to grow. He is able to stay on task but is also able to re-direct when the project has to take a different approach.

Without a doubt, I confidently recommend Declan to partner with your company. Given his personal skills and growing professional skills, I know that he will be a beneficial addition to your organization.

Please feel free to contact me via text or email (317.488.8477 / ruizcyndi@yahoo.com) should you like to discuss Declan's qualifications and experience further. I'd be happy to expand on my recommendation.

Sincerely,

Cynthia Ruiz, M.Ed., CCC-SLP

